### RESERVATION REQUEST FORM

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| **Reservation Dept.**  | Tel +82 2 2050 6000 | Email (TO) rsvn@acseoulgangnam.com  |
| Sales Manager | Tel +82 2050 6065 | Email (CC) sm5@acseoulgangnam.com |

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| **1. GUEST INFORMATION** |
|  Title:  |
|  Last Name:  |  First Name:  |
|  Email:  |  Phone No.:  |
|  Country:  |  Company: **KCAB INTERNATIONAL (대한상사중재원)** |

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| **2. HOTEL RESERVATION**  |
| **Hotel: AC Hotel by Marriott Seoul Gangnam**  |
| Check-in Date:  | Check-out Date:  |
| No. of Guest:  | Accompany Name:  |
| Bonvoy Account Number:  | Bonvoy Account Level:  |
| **Room Category** | **Daily Breakfast** |
| Estimated Hotel Arrival Time:  |   |
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| \*Above room rates are quoted in KRW (10% Tax will be added)\*Complimentary wired and wireless in-room internet |
| \*Complimentary access to Fitness center and AC Lounge for all room category\*Complimentary access to Sauna above Deluxe room category |
| **\*Check-in time - 15:00 PM Check-out time - 12:00 PM** |

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| **3. CREDIT CARD GUARANTEE INFORMATION** |
| Credit Card: /  |
| Card Number:  | Expiry Date:  |
| Card Holder:  |   |
| \*In case of cancellation or modification, please inform us 1 day prior to guest's arrival by 6 pm in local time\*We will assess a fee of full amount of 1 night accommodation as written on the confirmation letter after this deadline |
| **4. SPECIAL REQUEST** |
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